

REVISED



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, December 01, 2015

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice Chair Kevin Stapleton and Mayor/Chair John C. King

PLEDGE OF ALLEGIANCE

Led by Council Member Marquez

INVOCATION

Given by Police Chaplain Truax

PRESENTATIONS

Recognition of the Christmas Parade Committee

Recognition of the Covina Police Department Volunteer of the Year

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes of the October 20, 2015, Regular and November 17, 2015, Study Session meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority.

Report: [Minutes](#)

CC 2. Payment of City demands in the amount of \$1,586,716.30.

Report: [Payment of City Demands](#)

CC 3. Payment of Agency demands in the amount of \$22,017.54.

Report: [Payment of Agency Demands](#)

CC 4. Consideration of Resolution No. 15-7425 confirming continued existence of an emergency condition for Roycove Reservoir and Pump Station.

Report: [Resolution No. 15-7425](#)

CC 5. Proposed Professional Services Agreement with Willdan Engineering for preparation of the Citywide Engineering and Traffic Survey.

Report: [Resolution No. 15-7426](#)

CC 6. Fourth Amendment to Professional Services Agreement with Interwest Consulting Group for Transit and Transportation Consulting Services.

Report: [Interwest Consulting Group Agreement](#)

CC 7. Appointment of designated representative to the San Gabriel Valley Mosquito & Vector Control District Board of Trustees.

Report: [Appointment Staff Report](#)

CC 8. Update on the Los Angeles Regional Interoperable Communications System Authority.

Report: [LARICS Report](#)

CC 9. Consideration of Resolution No. 15-7428 amending the Fee Schedule for the Entertainment Ordinance in Title 5 of the Covina Municipal Code.

Report: [Resolution No. 15-7428](#)

CC 10. Approval of a Proposal with Cornerstone Communications for Community Communications, Public and Media Relations Services; direction for City Attorney to prepare a Professional Services Agreement; and authorization for City Manager to execute the agreement on behalf of the City.

Report: [Cornerstone Communications Agreement](#)

CC 11. Direct staff to set a public hearing on December 15, 2015, pursuant to Section 16.08.130 of the Municipal Code, for the consideration of a Tentative Parcel Map (TPM) 73595, a subdivision and four single-family lots at 1732 East Ruddock Street – APN: 8427-022-031.

Report: [Tentative Tract Map 73595](#)

CC 12. Implementation of collection of Utility User Tax on prepaid wireless service.

Report: [State Board of Equalization Agreement](#)

CC 13. Consideration of proposed Ordinance 15-2046 repealing Chapter 5.12 (“Billiard Parlors, Billiard and Pool Tables”) and modifying regulations relating to dancing and entertainment by repealing Chapter 5.28 (“Dance and Dance Halls”) and adopting a new Chapter 5.28 (“Entertainment”) in Title 5 (Business Licenses and Regulations”) of the Covina Municipal Code – Second Reading and Adoption.

Report: [Ordinance 15-2046](#)

PUBLIC HEARINGS

PH 1. Consideration of Resolutions authorizing annexation of territory to City of Covina Community Facilities District No. 2007-1 (Public Services) (Annexation No. 9) and to call and hold a special election (425 W. Center Street).

Report: [Annexation No. 9 to CCFD No. 2007-1](#)

Staff Recommendation:

1. City Council to open the public hearing and consider public testimony and close the public hearing; and
2. Adopt Resolution No. 15-7422, authorizing the annexation of territory to Community Facilities District No. 2007-1 (Annexation No. 9) and authorizing the levy of a special tax and submitting the levy of tax to the qualified electors; and
3. Adopt Resolution No. 15-7423, calling a special election and submitting to the voters of Annexation No. 9 of City of Covina Community Facilities District No. 2007-1 (Public Services), propositions regarding the annual levy of special taxes within Annexation No. 9 to finance public services, and the establishment of an appropriations limit; and
4. Adopt Resolution No. 15-7424, making certain findings, certifying the results of an election and adding property to Community Facilities District No. 2007-1 (Public Services), Annexation No. 9.

PH 2. Public Hearing of 2015 Annual Report for the Covina Downtown Business Area Enhancement District.

Report: [Resolution No. 15-7432](#)

Staff Recommendation:

- A. Conduct the public hearing of the 2015 Annual Report for the Covina Downtown Business Area Enhancement District and Proposed Assessment; and
- B. Adopt Resolution No. 15-7432, confirming the 2015 Annual Report for the Covina Downtown Business Area Enhancement District, and levying the assessment described therein.

PH 3. Levy of proposed annual assessment for the Fiscal Year 2015-2016 in the Prospero Park Business Area Enhancement District.

Report: [Resolution No. 15-7433](#)

Staff Recommendation:

- A. Conduct the public hearing of the 2015 Annual Report for the Prospero Park Business Area Enhancement District and Proposed Assessment; and
- B. Adopt Resolution No. 15-7433, confirming the 2015 Annual Report for the Prospero Park Business Area Enhancement District, and levying the assessment described therein.

CONTINUED BUSINESS

CB 1. Consideration of Resolution No. 15-7427 voiding and revoking Conditional-Use Permit No. 11-006 authorizing a restaurant with outside dining with alcohol and entertainment located upon real property at 211 North Citrus Avenue, Covina: Applicant: JP United, LLC and temporarily staying said revocation of Conditional-Use Permit No. 11-006 to allow permittee the opportunity to apply for a conditional-use permit modification.

Report: [Resolution No. 15-7427](#)

Staff Recommendation:

Adopt City Council Resolution No. 15-7427, revoking (“voiding”) Conditional-Use Permit No. 11-006.

NEW BUSINESS

NB 1. Establish a Health Reimbursement Arrangement for City of Covina Retirees.

Report: [Health Reimbursement Arrangement](#)

Staff Recommendation:

Authorize the City Manager, or her designee, to execute all required documents to establish a Health Reimbursement Arrangement for City of Covina retirees.

NB 2. Exception to the 180-Day wait period to hire an Interim Executive Assistant to the Police Chief.

Report: [Limited-Term Appointment Agreement](#)

Staff Recommendation:

1. Adopt Resolution No. 15-7430 authorizing an exception to the 180-day wait period for employment of a retiree.
2. Adopt Resolution No. 15-7431 appointing Debra Quick as Interim Executive Assistant to the Police Chief.
3. Approve a limited-term appointment agreement with Debra Quick.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, December 15, 2015, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California 91723; and 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, December 01, 2015 meeting was posted on November 27, 2015, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; 2) the Covina Public Library, 234 N. Second Avenue, Covina; and 3) the Joslyn Center, 815 N. Barranca Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.

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